

Community Broadcasting Foundation

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Grant Application Online Development Grants

Form C.1

Closing Date: 1 April 2010

1. Station call sign:			
2. Name of applicant organisation:			
3. Name/s of partner organisation/s for this application:			
4. Tick which kind of organisation you are:		<input type="checkbox"/> long term licensed community radio station <input type="checkbox"/> temporary licensed community radio station <input type="checkbox"/> community broadcasting association	
5. What is your Australian Business Number (ABN)?			
6. Is your organisation GST registered? <input type="checkbox"/> Yes <input type="checkbox"/> No			
7. Postal address:			
		City/Suburb	
		State:	Postcode:
8. Administrative Contact:	Name:		Position:
	Phone:		Email:
9. Technical Contact:	Name:		Position:
	Phone:		Email:
10. Email address: <i>so we can email acknowledgement of receipt of application.</i>			
11. How much are you applying for? <i>(GST exclusive)</i>		\$	

12. Application Checklist

Please tick the boxes to check your supporting material. You must provide all the required material for your application to be considered.

Grant information

(check that forms are fully complete)
 send one copy each of:

- This Form C.1
- Any other supporting documents

Applicant information

(you must include one copy each if not sent previously)

- Any overdue grant reports from previous CBF grants
- Most recent Annual Report with audited annual financial statements
- Certificate of Incorporation

In completing the following sections you may attach additional information not exceeding two A4 pages if appropriate.

13. Short summary of project (50 words or less)

14. Project Details

What is the aim of the project?

15. What activities will the project involve?

16. What is the timeline for the project?

17. What personnel will be involved?

18. What resources or experience do you have to conduct this project?

19. What external resources will you draw on to conduct this project?

20. What outcomes will result from the project?

21. Why is this project important? How does it meet the objectives of this grant category?

22. Attach a **detailed budget**.

23. Do you intend to purchase any equipment for this project? If so, please provide a description and supplier quote for each item.

Equipment item	Purpose/description of how the equipment will be used	Amount (ex GST)	Quote attached
		\$	<input type="checkbox"/>
		\$	<input type="checkbox"/>
		\$	<input type="checkbox"/>
		\$	<input type="checkbox"/>
		\$	<input type="checkbox"/>

24. If the grant you are offered is less than what you requested, how will you finance the balance?

25. DECLARATION

"I declare that to the best of my knowledge the information given in this application is true and accurate".

Station Manager / Board member

Signature:	Name:
Date:	Position:

Send your application by the due date to the postal address at the top of the form.

Your Privacy - The Community Broadcasting Foundation (CBF) respects your right to privacy protection. Where personal information is supplied to the CBF it is used to assist in providing resources and other services to you and in meeting our responsibilities as the funding agency for the community broadcasting sector. To this end your personal information may be shared with other sector organisations and funding providers. You have the right to access to your personal information held by the CBF at any time. Complaints against the CBF's acts or practices in relation to privacy protection may be investigated by the Privacy Commissioner who has power to award compensation in appropriate circumstances. For more information please see our Privacy Policy at www.cbf.com.au or contact the Foundation's Executive Director on (03) 9419 8055 or by e-mail via exec@cbf.com.au.

We would be interested in any comments or suggestions you have about the CBF grants process. Please give us your feedback through the CBF website www.cbf.com.au.